

Vacancy Announcement

Social Welfare Council (SWC), National Disabled Fund (NDF), Physical Rehabilitation Center invites for the application of candidates for the following positions;

Rehabilitation Center Manager – 1 Position based at NDF, PRC with frequent field visit to working districts.

Requirements:

- Master Degree in field of management, Social Science or any relevant subjects.
- At least 2 years experience in project management, including proposal writing, reporting and fund raising and outreach/events organization.
- Computer skills : Essential in Microsoft office and preferable in MS access
- Strong leadership, communication and coordination skills

Physiotherapist (in charge) -1 position: based at NDF, PRC with frequent field visit to working districts.

Requirements:

- Master in Physiotherapy or Bachelor in physiotherapy with 5 years of work experience in disability and rehabilitation.
- Must have updated NHPC registration.
- Previous experience of management of physiotherapy department.
- Experience in community based rehabilitation and assistive device services
- Knowledge of Inclusion, Accessibility and rehabilitation in terms of disability
- Proven communication skills; reading, writing, speaking, report writing
- Strong coordination and networking skill with government authorities and other relevant stakeholders

Physiotherapist -1 position: based at National disabled fund (NDF) with frequent field visit to working districts.

Requirements:

- Bachelor in physiotherapy or diploma in physiotherapy with 3 years of work experience in the field of rehabilitation
- Updated NHPC registration.
- Proven communication skills: reading, writing, speaking, report writing

Community Disability Workers (CDW) -2 positions, Based at Dhading, Sindhupalchowk or Dolakha)

Requirements:

- SLC / Intermediate in any discipline.
- Primary Rehabilitation Therapy training or other health Training from recognized training centre.
- At least 1 year previous experience in community based rehabilitation and assistive device services.

Receptionist -1 Position

Requirements:

- + 2 Pass.
- Well computer skills (Word, Excel and Power Point, Nepali & English)
- Well communication and Coordination skill.
- At least 1 year experience in the position of receptionist

Bench Worker- 2 Positions: Based at NDF, PRC

Requirements:

- Under SLC or TSLC
- Prefer to candidate with industrial training
- Previous experience with machineries &tools or in any physical rehab centre.
- Willingness to work as a bench worker.

NDF is an equal opportunity to all applicants. Qualified women, persons with disability and members from disadvantaged communities are strongly encouraged to apply. Applications and recent CV with two referees should be received by 15 July 2017 in swc.ndf@gmail.com or drop in NDF's office. Only shortlisted candidates will be invited to the test and interviews. Applications received after the closing date will not be considered.



SWC-National Disabled Fund
Bhrikutimandap, Kathmandu, Ph.No.4224968.